



You are required to obtain an operating authority decal **ONLY** for those vehicles that are registered under IRP (apportioned plates) and used under your operating authority.

☐ **Original Permit ONLY** – Check this box if you are applying for an original Property-Bulk, Property-Non Bulk, Taxicab, Employee Hauler, or Non-Profit/Tax Exempt Passenger, permit. Complete sections **1, 2, 3, 4, 5, 6, 8, and 9**.
(To apply for any other type of operating authority, complete the *For-Hire Intrastate Operating Authority Certificate or License Application* -- OA 141.)

☐ **Original Permit and Decal** -- Check this box if you are applying for an original Property-Bulk, Property-Non Bulk Employee Hauler, or Non-Profit/Tax Exempt Passenger permit and you need to obtain decals (see message above). Complete **all** sections of this application.
(To apply for any other type of operating authority, complete the *For-Hire Intrastate Operating Authority Certificate or License Application* -- OA 141.)

☐ **Original Decal ONLY** -- Check this box if you have submitted a *For-Hire Intrastate Operating Authority Certificate or License Application* (OA 141) and want to obtain decals. Complete sections **1, 2, 3, 7 and 9**.

☐ **Add Vehicle** -- Check this box if you are applying to add a vehicle to an existing operating authority account. Complete **all** sections.

☐ **Duplicate Permit** – Check this box if you are applying for a duplicate Property-Bulk, Property-Non Bulk, Taxicab, Employee Hauler, or Non-Profit/Tax Exempt Passenger permit. Complete sections **1, 2, 3, and 9**.

☐ **Change Application** – Check box to indicate the change being made and complete sections **1, 2, 3, 4, 5, 6, 8, and 9**.
☐ Name ☐ Address ☐ Other (specify) _____

☐ **Amended Employee Hauler Permit** -- Check this box if you are applying to obtain an amended Employee Hauler permit. Complete **all** sections.

☐ **Cancel Authority Type** -- Check this box if you are applying to cancel authority. Write the type of authority you want canceled _____ and complete sections **1 and 9** of this applications.
Authority Type to be canceled
Important: You **must** return to the above address this application and any operating authority decals issued to you.

☐ **Close Account** -- Check this box if you are requesting to close your account. Complete sections **1, and 9**.
Important: You **must** return to the above address this application and any operating authority decals issued to you.

If you have questions about this application or operating authority types, contact a Motor Carrier Services Representative at:

(866) 878-2582 (voice)	(804) 367-1073 (fax)
(800) 272-9268 (deaf and hearing impaired only)	mcsonline@dmv.state.va.us (e-mail)

Request a copy of the *Motor Carrier Guidelines* (MCTS247) for information on minimum insurance limits, authority types, and general for-hire intrastate operating authority requirements.

CERTIFICATE, LICENSE, PERMIT, DECAL, VEHICLE REGISTRATION DENIAL AND SUSPENSION/REVOCATION REASONS

Chapter 20 or Chapter 21 of Title 46.2 of the Code of Virginia provides that the Virginia Department of Motor Vehicles may, depending on your authority type, for one or more of the following reasons:

- deny your application for an operating authority certificate, license, or permit, decal, vehicle registration, or
 - suspend or revoke an existing operating authority certificate, license, permit, decal, or vehicle registration.
1. Making misstatements or omitting information on your application for an operating authority certificate, license, or permit, decal, or for the registration of your vehicle(s).
 2. Failing to comply with any legal order issued by DMV or:
 - any provision of Chapter 20 or Chapter 21 of Title 46.2 of the Code of Virginia, or
 - any terms, conditions, or restrictions of your certificate, license, or permit.
 3. Failing to comply with zoning or other land use ordinances, regulations, or statutes.
 4. Using deceptive business acts or practices.
 5. Making untruthful, misleading, or deceptive advertisements relating to the business authorized by a certificate, license, or permit that you are applying for or that you hold.
 6. Being found in either a judicial or administrative hearing to have committed fraudulent or deceptive business acts relating to the business authorized by a certificate, license, or permit that you are applying for or that you hold.
 7. Being convicted of any criminal act involving the business authorized by a certificate, license, or permit that you are applying for or that you hold.
 8. Committing any of the following, if you are a self-insured carrier:
 - refusing arbitrarily or unreasonably to pay a claim, or
 - failing to, in good faith, make prompt, fair, and equitable settlements of claims where liability is reasonably clear, or
 - threatening to appeal an arbitration settlement prior to the arbitration hearing to try to get a person to settle a claim, or
 - requiring, for the purpose of delaying an investigation or payment of claims, an insured, claimant, or physician of either to file both a preliminary claim report and a formal proof of loss form when both contain substantially the same information.
 9. Improperly leasing, renting, or lending; or allowing improper use of a certificate, license, permit, decal, or vehicle registration.
 10. Having been convicted of a felony.
 11. Having been convicted of any misdemeanor involving lying, cheating, stealing, or immoral conduct.
 12. Failing to pay to DMV any taxes, fees, dues, fines, or penalties owed to DMV.
 13. Failing to submit to DMV information, documentation, or records required or requested by statute.
 14. Knowingly and willingly filing any false report, account, record, or memorandum.
 15. Failing to prove that:
 - there is a need for the service you are applying for, or
 - you are fit to provide the service, or
 - you can meet the required financial responsibility requirements.
 16. Willfully altering or changing the appearance or wording of any certificate, license, permit, decal, license plate, or vehicle registration.
 17. Failing to provide the services authorized by the certificate, license, or permit.
 18. Failing to keep proof of financial responsibility and/or a performance bond on file with DMV.
 19. Failing to comply with the Worker's Compensation Act of Title 65.2 of the Code of Virginia.
 20. Failing to properly register a motor vehicle under Title 46.2 of the Code of Virginia.
 21. Failing to comply with any federal motor carrier statute, rule, or regulation.
 22. Failing to comply with any requirements of the Americans with Disabilities Act.
 23. Failing to actively maintain your motor carrier business, for example not having a motor vehicle registered under your operating authority certificate or permit for more than three months.

FOR-HIRE INTRASTATE OPERATING AUTHORITY PERMIT AND/OR DECAL APPLICATION

Please Print or Type

1 CARRIER INFORMATION

FEIN/SSN <i>(Required)</i>	Authority Certificate or Permit Number <i>(required for existing accounts)</i>	Business Organization <i>(check box that describes your business' organization)</i> <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Other <i>(Specify)</i>
Business Name <i>(If your business type is Individual, give your full legal name.)</i>		Trade Name or Doing Business As <i>(if different from Business Name)</i>

2 ADDRESS INFORMATION

Street Address <i>(do not give P.O. box)</i>				
City	State	Zip Code	County <i>(if Virginia address)</i>	
General Mailing Address <i>(if different from above)</i>		City	State	Zip Code
Decal Mailing Address <i>(if different from above)</i>		City	State	Zip Code

3 CONTACT INFORMATION

General Contact Person	Daytime Telephone Number ()	Fax Number ()	e-mail Address
Decal Contact Person	Daytime Telephone Number ()	Fax Number ()	e-mail Address

4 OTHER CARRIER INFORMATION

IFTA License Number <i>(if applicable)</i>	IFTA Base State	DOT Number <i>(if applicable)</i>
MC Number <i>(if applicable)</i>		IRP Account Number <i>(if applicable)</i> IRP Base State

5 PARTNERSHIP INFORMATION *Complete the following for ALL partners. (Attach additional pages if needed.)*

Social Security Number	Full Legal Name

6 RENEWAL MONTH INFORMATION

IMPORTANT -- You will be required to renew your for-hire authority annually.	
Please list the month in which you would like to renew. The months of June and December are not available	Renewal Month

7 VEHICLE AND FEE INFORMATION**PAYMENT METHODS**

You can pay by personal check or money order made payable to DMV or complete the credit card payment information below.

FEE WAIVER QUALIFICATIONS

You are not required to pay the decal fee for vehicles that are registered under the same name and account number as on this application **and**:

- registered under your Virginia International Fuels Tax Agreement (IFTA) account, **or**
- operated only in Virginia, and
 - has two or more axles and a registered gross vehicle weight of more than 26,000 pounds, **or**
 - has three or more axles.

You are required to obtain operating authority decal, **ONLY** for those vehicles that are registered under IRP (apportioned plates) and that you use under your operating authority. Check the box next to **EACH** authority type for which you want to obtain decals. Then write the total number of vehicles that are both registered under IRP and that you operate under each authority type checked.

AUTHORITY TYPE	NUMBER OF VEHICLES	AUTHORITY TYPE	NUMBER OF VEHICLES
<input type="checkbox"/> Common Carrier-Irregular Route		<input type="checkbox"/> Employee Hauler	
<input type="checkbox"/> Common Carrier-Regular Route		<input type="checkbox"/> Household Goods	
<input type="checkbox"/> Contract Bus		<input type="checkbox"/> Property	
<input type="checkbox"/> Contract Passenger		<input type="checkbox"/> Property - Bulk	
<input type="checkbox"/> Sightseeing			

1. Enter the total number of vehicles that you use to transport passengers .	
2. Enter the total number of vehicles that you use to transport property .	
3. Multiply Line 1 by \$3, and enter the Passenger Vehicle Registration Fee.	\$
4. Multiply Line 2 by \$10, and enter the Property Vehicle Registration Fee.	\$
5. Duplicate Permit Fee (If you are applying for a duplicate permit, you must pay \$3).	\$
6. Employee Hauler and Taxicab only : Enter \$50 if you are applying for an original permit.	
7. Add together Lines 3, 4, 5, and 6 and enter the TOTAL FEES OWED .	\$

8 OPERATION INFORMATION *(Attach additional pages if needed.)*

All applicants, give a brief description of your operation. **Employee Hauler** applicants list employers' names and locations. *(Example: A. E. Jones, Co. -- Richmond, VA)*

9 CERTIFICATION

I certify that I will comply with all of the applicable provisions of the Code of Virginia, Title 46.2, and with all applicable requirements prescribed by the Virginia Department of Motor Vehicles. I affirm that all taxes, fees, penalties, interest, and judgements due the Commonwealth of Virginia have been paid or satisfied and that I am in compliance with the Workman's Compensation Act of Title 65.2 and with the Business, Professional, and Occupational License Tax requirements. I further affirm that I have read this application and know its contents, and that all of the information herein is true and accurate. I understand that it is unlawful to knowingly make a false statement on this application and that any violation may be prosecuted as a Class 5 felony (§§18.2-434 and 46.2-105) and I understand that any Virginia Operating Authority certificate or permit issued to me can be suspended and revoked if any of the information in this application is found to be untrue or inaccurate.

Authorized Representative's Full Legal Name <i>(please print)</i>		Title	
Authorized Representative's Signature			Date
Telephone Number ()	Fax Number ()	e-mail Address	

CREDIT CARD PAYMENT INFORMATION

Name Appearing On Credit Card			Daytime Telephone Number ()	
Card Number		Date Card Expires		Amount to be charged \$
I Hereby Authorize DMV To Charge The Credit Card Account Listed above.				
Print Card Holder's Name		Card Holder's Signature		Date